



REALTOR® Year-End Checklist

Make the most of your member benefits before 2026 arrives.

1. Membership Requirements & Essentials

- **Renew your REALTOR® Membership** by January 31
- Confirm you've completed your **NAR Code of Ethics (COE)** & Fair Housing requirement for the current cycle. The current cycle ends December 31, 2027.
- Verify your **M1 profile** information (email, phone, office, address)
- Confirm your **MLS access**, eKey, and billing status are current
- Review NCREC deadline reminders & license status

2. Association Tools & Technology

- Make sure you are **signed up for FOREWARN** (FREE safety intelligence tool for LPR members)
- Add the **NC REALTORS® Legal Hotline** to your contacts
 - 336-714-0332
- Confirm access to:
 - Supra eKey
 - MLS tools / market reports
 - LPR Member Portal
- Bookmark your **member resource hub** for quick access to LPR files & assets
 - faye.rapams.com
 - www.longleafpinerealtors.com

3. Education & Professional Development

- Add **2026 NC REALTORS® events** to your calendar
- Add **2026 NAR conference & major meetings** to your calendar
- Register for any **January LPR Education opportunities** you are interested in
- Explore upcoming **designations/certifications** offered through LPR, NCR, or NAR

4. Advocacy & Industry Awareness

- Sign up for **NAR's REALTOR® Party Mobile Alerts**
- Make sure your **Call for Action** info is up to date
- Review the [**2025 Top Wins**](#) for industry advocacy
- Verify your subscription to **NCR Government Affairs** newsletters

5. Member Communications & Access

- Confirm you're receiving all LPR email newsletters (The Week, Member Alerts, training updates)
- Follow LPR on social media for real-time announcements
- Update your **email filters** so LPR + NCR messages don't go to spam
- Log into the **LPR Member Portal** to confirm your contact preferences

6. Community, Networking & Association Engagement

- Review 2026 **committee opportunities** (local, state, national)
- Mark dates for **YPN events**, leadership development, and networking sessions
- Save dates for **RPAC major investor events** and fundraising deadlines
- Explore 2026 volunteer opportunities and community impact programs

7. Member Discounts & Benefits

- Review available **NC REALTORS® Partner Program** discounts
- Check out **NAR REALTOR® Benefits Program** offerings
- Use available **travel, technology, insurance, and marketing discounts**
- Bookmark your 2026 **REALTOR® benefits dashboard**

8. Local Association Resources

- Download the **LPR Member Toolkit**
- Confirm access to:
 - [Training Room Rental Form](#)
 - [Communications Request Form](#)
 - [Association Calendar](#)
 - [MLS Rules & Regulations](#)
- Save key staff contacts for quick support