



## REALTOR® Year-End Checklist

Make the most of your member benefits before 2026 arrives.

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### 1. Membership Requirements & Essentials

- ✓ **Renew your REALTOR® Membership** by January 31
  - ✓ Confirm you've completed your **NAR Code of Ethics (COE)** & Fair Housing requirement for the current cycle. The current cycle ends December 31, 2027.
  - ✓ Verify your **M1 profile** information (email, phone, office, address)
  - ✓ Confirm your **MLS access**, eKey, and billing status are current
  - ✓ Review NCREC deadline reminders & license status
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### 2. Association Tools & Technology

- ✓ Make sure you are **signed up for FOREWARN** (FREE safety intelligence tool for LPR members)
  - ✓ Add the **NC REALTORS® Legal Hotline** to your contacts
    - 336-714-0332
  - ✓ Confirm access to:
    - Supra eKey
    - MLS tools / market reports
    - LPR Member Portal
  - ✓ Bookmark your **member resource hub** for quick access to LPR files & assets
    - [faye.rapams.com](https://faye.rapams.com)
    - [www.longleafpinerealtors.com](https://www.longleafpinerealtors.com)
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### 3. Education & Professional Development

- ✓ Add **2026 NC REALTORS® events** to your calendar
  - ✓ Add **2026 NAR conference & major meetings** to your calendar
  - ✓ Register for any **January LPR Education opportunities** you are interested in
  - ✓ Explore upcoming **designations/certifications** offered through LPR, NCR, or NAR
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### 4. Advocacy & Industry Awareness

- ✓ Sign up for **NAR's REALTOR® Party Mobile Alerts**
  - ✓ Make sure your **Call for Action** info is up to date
  - ✓ Review the [2025 Top Wins](#) for industry advocacy
  - ✓ Verify your subscription to **NCR Government Affairs** newsletters
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### 5. Member Communications & Access

- ✓ Confirm you're receiving all LPR email newsletters  
(The Week, Member Alerts, training updates)
  - ✓ Follow LPR on social media for real-time announcements
  - ✓ Update your **email filters** so LPR + NCR messages don't go to spam
  - ✓ Log into the **LPR Member Portal** to confirm your contact preferences
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### 6. Community, Networking & Association Engagement

- ✓ Review 2026 **committee opportunities** (local, state, national)
- ✓ Mark dates for **YPN events**, leadership development, and networking sessions
- ✓ Save dates for **RPAC major investor events** and fundraising deadlines
- ✓ Explore 2026 volunteer opportunities and community impact programs

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## 7. Member Discounts & Benefits

- ✓ Review available **NC REALTORS® Partner Program** discounts
- ✓ Check out **NAR REALTOR® Benefits Program** offerings
- ✓ Use available **travel, technology, insurance, and marketing discounts**
- ✓ Bookmark your 2026 [REALTOR® benefits dashboard](#)

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## 8. Local Association Resources

- ✓ Download the **LPR Member Toolkit**
- ✓ Confirm access to:
  - [Training Room Rental Form](#)
  - [Communications Request Form](#)
  - [Association Calendar](#)
  - [MLS Rules & Regulations](#)
- ✓ Save key staff contacts for quick support