



## 2025 Longleaf Pine REALTORS® Committee Charges

Approved by the Board of Directors 10-10-24

**Member Engagement Committee** – Provides crucial member perspective and planning assistance for LPR events and other member engagement initiatives. Responsible for increasing attendance and participation at LPR membership events, meetings, and classes. Creates and implements plans to increase membership involvement through outreach to members.

- Committee members are appointed by the President – Realtors and Affiliates welcome.
- The maximum number of individuals on this Committee is 20, including the Chair.
- Meets up to six times per year as determined by the Chair.

**Community Outreach Committee** – Selects, plans, and implements up to four community service projects per year, such as Toys for Tots, school supplies drives, Habitat for Humanity builds, etc.

- Committee members are appointed by the President – Realtors and Affiliate Members welcome.
- The maximum number of individuals on this Committee is 20, including the Chair.
- Meets up to eight times per year as determined by the Chair.

**MLS Committee** – Oversees operations of the MLS and implements the MLS Rules and Regulations under the guidance and direction of the Board of Directors. Works to enforce LPR's MLS Rules and Regulations and annually reviews the services, technology, and features offered through the MLS. Makes recommendations for changes as appropriate. Recommends holding MLS training classes as needed.

- Committee members are elected by the membership – Realtors only.
- Operation of this Committee is per the MLS Bylaws and Rules & Regulations and the LPR Bylaws.

**Finance & Budget Committee** – Provides financial oversight for the Association and makes recommendations for maintaining a financially sound association. Oversees preparation of the Annual Budget for approval by the Board of Directors and recommends revisions to the Annual Budget as needed. Reviews LPR financial policies annually and recommends any changes to the Board of Directors. Ensures the organization operates with the resources needed to provide high-quality services to the membership and that LPR finances are audited or reviewed annually.

- The Secretary-Treasurer serves as the Chair, and the members are appointed with staggered terms by the President – Realtors only.
- The maximum number of individuals on this Committee is seven, including the Chair.
- Meets up to seven times per year, as determined by the Chair.

**Education Committee** – Works to provide educational opportunities for LPR members so they can achieve a high level of knowledge and skill required to effectively serve the public with professionalism and expertise. Works with staff to plan educational classes and courses within the LPR budgetary framework. Also works with Affiliate members to identify educational opportunities that Affiliate members may provide to LPR Realtor members through collaborative classes and courses.

- Committee members are appointed by the President – Realtors and Affiliate members welcome.
- The maximum number of individuals on this Committee is 20, including the Chair.
- Meets up to 10 times per year as determined by the Chair.

**Government Affairs Committee** – Monitors government activity at the municipal and county levels in our three counties and recommends advocacy strategies to address local issues affecting private property rights, quality of life, and the real estate industry. Also recommends strategies to help LPR support NC Realtors and NAR with local support for their state and national advocacy initiatives. May recommend that the Government Affairs Director take further action on issues as needed.

- Committee members are appointed by the President – Realtors and Affiliate members welcome.
- The maximum number of individuals on this Committee is 10, including the Chair.
- Meets up to six times per year as determined by the Chair.

**RPAC Committee** – Provides vital member perspective and planning assistance for fundraising initiatives and events to meet LPR’s annual RPAC fundraising goal set by North Carolina REALTORS® to provide support for federal (NAR), state (NC Realtors), and municipal/country (LPR) candidates for public office. The Committee also interviews various municipal and county primary and general election candidates in our three counties and recommends RPAC contributions for REALTOR®-friendly candidates. Additionally, the Committee recommends endorsements on state-level candidates from our three counties to NC Realtors RPAC Trustees.

- Committee members are appointed by the President – Realtors only.
- The maximum number of individuals on this Committee is 10, including the Chair.
- Meets up to four times per year as determined by the Chair.

**Nominating Committee** – Selects candidates for vacant offices on the Board of Directors per the Bylaws and carries out other duties as outlined in the Bylaws.

- Comprised of five Realtor members appointed by the President, with the approval of the Board of Directors.
- Meets as needed or as directed in the Bylaws.
- Chaired by the Immediate Past President.

**DEI Committee** – Recommends educational programs to familiarize members with fair housing initiatives to advance equal opportunity in housing, recommends strategies — including possible grant applications — to educate the public and members in equal housing opportunity, and helps to promote involvement in local community projects that support and foster diversity, equity, inclusion (DEI), and fair housing. Recommends strategies to increase

- Committee members are appointed by the President – Realtors and Affiliate Members welcome.
- The maximum number of individuals on this Committee is nine, including the Chair.
- Meets up to six times per year as determined by the Chair.

**New Professionals Committee/YPN** – Works to identify the most pressing challenges facing Realtor members who are new to the real estate industry or to their roles in it and recommends to the Education Committee education program topics focused on the needs of newer agents. Provides input to LPR communications staff regarding the communications needs of newer agents.

- Committee members are appointed by the President – Realtors and Affiliates welcome.
- The maximum number of individuals on this Committee is nine, including the Chair.
- Meets up to six times per year as determined by the Chair.

**Bylaws Committee** – Reviews the LPR Bylaws annually and works with the CEO to provide recommendations for any changes needed to the Board of Directors. The Committee is also responsible for any general membership votes at member meetings.

- Committee members are appointed by the President – Realtors only.
- The maximum number of individuals on this Committee is seven, including the Chair.
- Meets up to four times per year as determined by the Chair.

**Economic Development Committee** – Recommends strategies for the Association to support bringing new industry and employment opportunities to our area and recommends member forums on the topic to the Member Engagement Committee.

- Committee members are appointed by the President – Realtors and Affiliates welcome.
- The maximum number of individuals on this Committee is nine, including the Chair.
- Meets up to six times per year as determined by the Chair.

**Property Management Committee** - Provides education and resources to property managers to keep them apprised of issues pertaining to property management and keeps members informed of local, state, and national issues which may affect the property management sector of the real estate industry.

- Committee members are appointed by the President – Realtors and Affiliates welcome.
- The maximum number of individuals on this Committee is seven, including the Chair.
- Meets up to six times per year as determined by the Chair.

**Professional Standards Committee** – Committee members may, from time to time, be asked to serve as hearing panelists in Ethics and Arbitration hearings as needed.

- Appointments to this Committee must be consistent with the National Association of Realtors Code of Ethics & Arbitration Manual and any cooperative professional standards enforcement agreement(s) of the Association, including required Board of Directors approval for appointments – Realtors only.
- The Committee may meet every other month for an optional training webinar.

**Grievance Committee** – Reviews written Ethics Complaints and Arbitration Requests to determine whether or not they meet the requirements to be forwarded for a hearing.

- Appointments to this Committee must be consistent with the National Association of Realtors Code of Ethics & Arbitration Manual and any cooperative professional standards enforcement agreement(s) of the Association, including required Board of Directors approval for appointments – Realtors only.
- All Grievance Committee members need to complete an annual training in Professional Standards for volunteers and must have been a REALTOR® member for at least three years.
- Meetings to be held as needed, per the Code of Ethics & Arbitration Manual.

**Short Term Task Forces** – Will be formed by the President with the approval of the Board of Directors if/as needed for specific tasks/projects requiring volunteer assistance and/or input. Each short-term task force is dissolved when the task is completed.

- Task Force members are appointed by the President.
- The maximum number of individuals on any task force may or may not be set, at the discretion of the Board of Directors, at the time its formation is approved by the Board of Directors, to allow for flexibility, depending upon the nature of the group and its task.
- Meetings are at the call of the Chair. Task forces typically meet no more than four times to complete their assignments, and may meet no more than six times without reauthorization by the Board of Directors.