



## LONGLEAF PINE REALTORS®, INC.

P.O. BOX 53189 • 2412 RAEFORD ROAD • FAYETTEVILLE, NORTH CAROLINA 28305(910) 323-1421 • FAX (910) 323-0955 • [www.longleafpinerealtors.com](http://www.longleafpinerealtors.com)



### Secondary REALTOR® Application Packet

A Secondary REALTOR® Member is an Applicant that is currently a member of another Association of REALTORS® or has previously been a member of another association prior to applying for membership with our Association. This means that you have previously paid state and national dues through a different Association and can acquire a Letter of Good Standing from said association.

#### PROCEDURES FOR SECONDARY REALTORS®:

The Secondary REALTOR® Application needs to be filled out completely and returned to the Association office along with a Letter of Good Standing from your primary Association (the Association you pay state and national dues through).

#### TO JOIN MLS:

If you are applying as a **New Company**, the Broker-In-Charge (Designated REALTOR®) must also complete the New Company Application found on our website. There is a one - time \$1000.00 Initiation Fee.

#### SECONDARY MEMBERSHIP OR MLS PARTICIPATION:

The annual local dues for secondary members are \$224.00 and are due each January. The fee for the annual dues is prorated monthly for new members and is to be paid when the applicant turns in their Secondary Member Information Form and Letter of Good Standing. The quarterly MLS Service fees for those who pay the local dues is \$180.00. The quarterly MLS Service fees for those who opt out of the local association fees are \$240.00. The pro-rations for Secondary Membership or MLS Participation Only for 2024 **with the MLS Service Fees are as follows:**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec*
Secondary REALTOR®	\$404	\$325	\$427	\$348	\$270	\$370	\$292	\$215	\$315	\$236	\$158	N/A
MLS Participant Only	\$240	\$160	\$320	\$240	\$160	\$320	\$240	\$160	\$320	\$240	\$160	\$320

Joining as a **Secondary Member\*\*** includes the ability to access the Longleaf Pine MLS, attend educational events, quarterly luncheons, any networking events, the ability to vote in annual elections, and hold office within the Association. Quarterly MLS service fees are \$180.00.

Joining as an **MLS Participant Only\*\*** includes the ability to access the Longleaf Pine MLS. These individuals are not able to attend events, vote, or hold an office within the Association. Quarterly MLS Service Fees are \$240.00

\*December's dues will be paid in the full amount of the following year.

\*\*You can select for one or the other of these member types by checking your preferred box on page 4.

# MLS Membership & Service Fees for REALTORS® of Other Associations

Is Broker In Charge a member with Longleaf Pine MLS?

Yes

No

In order to join Longleaf Pine REALTORS® or Longleaf Pine MLS you will need to submit the following:

- Secondary Application (See page 1 for price breakdown by month)
- Letter of Good Standing from Primary Association

In order to join Longleaf Pine REALTORS® or Longleaf Pine MLS your Broker in Charge will need to submit the following:

- New Company Form \$1000
- Secondary Application (See page 1 for price breakdown by month)
- Letter of Good Standing from Primary Association

You can join Longleaf Pine REALTORS® for **\$224 annually** & Longleaf Pine MLS for **\$180 quarterly**

You can join Longleaf Pine MLS Only for **\$240 quarterly**

BIC can join Longleaf Pine MLS Only for **\$240 quarterly**

BIC can join Longleaf Pine REALTORS® for **\$224 annually** & Longleaf Pine MLS for **\$180 quarterly**

Once the BIC has completed the previously stated requirements Secondary REALTORS® can begin applying for Longleaf Pine REALTORS® or Longleaf Pine MLS.

NOTE: Per the NAR® Board of Choice, we cannot force agents to join LPR® to gain access to our MLS. We are allowed to charge higher fees for LPR® Non-Member MLS Participants to cover the cost of Code of Ethics & Professional Standards Enforcement.



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To serve you more effectively, please call the Association office at (910) 323-1421 to schedule an appointment or book an appointment from our website [www.longleafpinerealtors.com](http://www.longleafpinerealtors.com) to get your Supra KEY. Please note that your appointment will take about 30 minutes.

### eKEY:

Using eKEY software turns your smartphone into a lockbox key. You may use your Apple or Android powered phone. Supra eKey is an application that can be downloaded from your App Store or Google Play store. The app is used to unlock Supra iBoxes (the industry standard boxes used in our region) using Bluetooth technology. The monthly fee is drafted from the card that you activate your key with. The eKEY fee is billed around the 22nd of each month by debit or credit card only. The Activation Fee must be paid for during your initial setup appointment.

Start Date	End Date	Service Type	Monthly Service Fee	Activation Fee
07/21/2023	07/21/2024	Basic	\$17.88	\$50.00
07/21/2023	07/21/2024	Professional	\$28.88	\$50.00

### KEYBOXES:

You may purchase a Supra BT iBox from the Association for \$110.00.



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# SECONDARY APPLICATION

Please select your preferred option:

☐ Secondary Membership      ☐ MLS Participant Only  
MLS Service Fee \$180.00 a quarter      MLS Service Fees \$240.00 a quarter

Name \_\_\_\_\_

Company \_\_\_\_\_

Office Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Office Phone # \_\_\_\_\_ Agent Home /Cell Phone # \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_

RE License # \_\_\_\_\_

NRDS # \_\_\_\_\_

Agent Signature \_\_\_\_\_ Date \_\_\_\_\_

Designated REALTOR® Signature \_\_\_\_\_ Date \_\_\_\_\_

**MLS Subscriber\* Fees and Payment Terms:**

**Applicable Fees:** Subscriber shall pay the fees set forth by the Board of Directors, which the MLS may amend at any time. Participant may pay any fees on Subscriber's behalf.

**Payment Terms:** Subscriber shall pay the fees according to the terms set out in the MLS Rules and Regulations. Participant may pay any fees on Subscriber's behalf.

**No Refunds:** The MLS does not refund or pro-rate fees in the event of termination or suspension of the Agreement unless the MLS Policies provide otherwise. Initiation fees, if any, are not refundable.

**Fee Changes:** The MLS may amend fees at any time at its sole discretion. The MLS shall provide written notice to Subscriber at least thirty days in advance of the effective date of any fee increase. If Subscriber objects to the increase, Subscriber may terminate this Agreement by written notice to the MLS at any time before the effective date of the increase.

**Fines:** The MLS may collect fines from Subscriber and from Participant on Subscriber's behalf for violation of the MLS Policies. The MLS may amend fines and terms for collecting them at its sole discretion at any time.

**Billing of MLS Fees:** Subscribers will be billed to the email address on file at the Association in the month in advance of each upcoming quarter. These fees are payable by the 15th day of that quarter. If payment is not received by the last day of that quarter, all MLS services will be discontinued.

**MLS Fees Charged to Incoming Participants and Subscribers:** Incoming Participants and Subscribers will be required to pay any already invoiced MLS fees for the remaining fees in the invoicing cycle at time of application to Participate/Subscribe to the MLS service.

**\*Who Are Participants and Subscribers?**

**Participant:** The individual responsible for the firm's conduct under Longleaf Pine Policies. The designated broker and/or broker/owners of the firm.

**Subscriber:** All users of the MLS are subscribers to the system. Additionally, each office has a designated broker that is the Participant in the system.

**MLS Fee Schedule**

1 <sup>st</sup> Quarter: Billed: Dec 1 for Jan, Feb, March	Due: Dec 15 Past Due: Dec 31
2nd Quarter: Billed: March 1 for April, May, June	Due: Mar 15 Past Due: Mar 31
3rd Quarter: Billed: June 1 for July, Aug, Sept	Due: June 15 Past Due: June 30
4th Quarter: Billed: Sept 1 for Oct, Nov, Dec	Due: Sept 15 Past Due: Sept 30

Method of Payment: ☐ Check ☐ Money Order ☐ Visa ☐ AMX. ☐ MC

Card # \_\_\_\_\_ Exp. \_\_\_\_\_ CID \_\_\_\_\_

Signature of Card Holder \_\_\_\_\_

Please Print Name as Shown on Card \_\_\_\_\_

I have read and agree to the terms and conditions of this agreement:

\_\_\_\_\_  
Subscriber

\_\_\_\_\_  
Participant